How to Download, Save, Edit and Submit assignments on iPads for Accelerate Ed

***To Download/Save your Activities:***

Within Accelerate Ed,

1. Open the Activity
2. Click the Send to button in the browser, Scroll to the right and select Drive
3. Make sure you select the right folder for the subject.

**To Edit the Activity:**

1. Open Kami on the Home Screen
2. Select Open from Google Drive, find the file and select.
3. Edit using the Kami tools on the left nav
4. SAVE First before downloading in case something goes wrong, you won’t lose your work.
5. Select the Download Icon
   1. Choose Google Drive
   2. Changing the Name of the file, selecting the folder
   3. Make sure you have Download with Annotations highlighted

**To Submit:**

1. Go back to the bowser tab where you can submit you work for this class. (if you didn’t leave it open, then just login to Accelerate Ed again)
2. Click the + icon and choose Google Drive (NOT select a file)
3. Navigate to the folder and file where your work is located for this assignment and select it.
4. Press Submit

If you need some icon images, for this process, [they are on our website](https://docs.google.com/document/d/18TqnEGrhYBT80Qf1T8PMWtZ6jvf_tvEsBVzKc60tHGU/edit?usp=sharing)