

## **Second Stop Request for Transportation**

This request will allow the below named child to get picked-up/dropped-off at a second address which is an established stop on the same bus route. No set days.

Today's Date: \_\_\_\_\_ Effective Start Date: \_\_\_\_\_

Student(s) Name: \_\_\_\_\_

Grade(s): \_\_\_\_\_ School(s): \_\_\_\_\_ **Bus #** \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

\*\*Parent/second stop/student will be solely responsible for coordinating the days that the second stop is used. No "bus notes" or calls to the school/bus company are required or necessary.

Parent Signature: X \_\_\_\_\_

### **SECOND STOP**

Second Stop Name: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Second Stop Address: \_\_\_\_\_

Second Stop Signature: X \_\_\_\_\_

- The bus driver will be informed that the above mentioned student(s) is/are permitted to use either stop location.

**\*\*If student is unsure of stop location for that day, student is to be dropped at:**

Bus Stop #1                       Bus Stop #2

#### *CCSD Information Only*

*AM Pick-Up:* Bus # \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

*PM Drop-Off:* Bus # \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

*Contacted:* Bus:  Parent:  School:

*Confirmed Start Date:* \_\_\_\_\_

*Initials:* \_\_\_\_\_