

**Crawford Central School District
HOME SCHOOL CHECKLIST**

Student Name _____ **Grade** _____ **Date** _____

- _____ **Notarized Affidavit of the Supervisor of Home Education Program**
- _____ **Curriculum Materials Request Form**
- _____ **Medical, religious, or ethical exemption**
- _____ **Evidence of immunization**
- _____ **Evidence of medical exam/physical (grades 6 & 11)**
- _____ **Evidence of dental exam (grades 3 & 7)**
- _____ **Copy of standardized tests (grades 3, 5 & 8)**
- _____ **Outline of proposed educational objectives by subject area (as indicated below)**

Elementary

- _____ English (To include reading, spelling, writing)
- _____ Mathematics
- _____ Science
- _____ Geography
- _____ History of the US and PA
- _____ Civics
- _____ Safety Education (Including regular and continuous instruction in the dangers and prevention of fires)
- _____ Health and physiology
- _____ Physical Education
- _____ Art
- _____ Music

Secondary

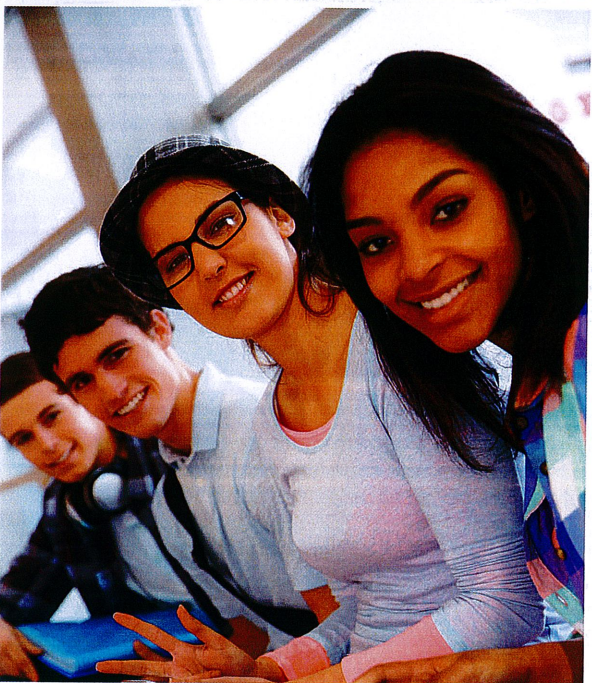
- _____ English (To include language, literature, speech, and composition)
- _____ Science
- _____ Geography
- _____ Social Studies (To include civics, world history, history of the US and PA)
- _____ Mathematics (To include general mathematics, algebra, geometry)
- _____ Art
- _____ Music
- _____ Physical Education
- _____ Health
- _____ Safety Education (Including regular and continuous instruction in the dangers and prevention of fires.)

SCHOOL VACCINATION REQUIREMENTS FOR ATTENDANCE IN PENNSYLVANIA SCHOOLS

FOR ATTENDANCE IN ALL GRADES CHILDREN NEED THE FOLLOWING:



- 4 doses of tetanus, diphtheria, and acellular pertussis* (1 dose on or after the 4th birthday)
 - 4 doses of polio (4th dose on or after 4th birthday and at least 6 months after previous dose given)**
 - 2 doses of measles, mumps, rubella***
 - 3 doses of hepatitis B
 - 2 doses of varicella (chickenpox) or evidence of immunity
- *Usually given as DTP or DTaP or if medically advisable, DT or Td*
*** A fourth dose is not necessary if the third dose was administered at age 4 years or older and at least 6 months after the previous dose*
****Usually given as MMR*



ON THE FIRST DAY OF SCHOOL, unless the child has a medical or religious/philosophical exemption, a child must have had at least one dose of the above vaccinations or risk exclusion.

- If a child does not have all the doses listed above, needs additional doses, and the next dose is medically appropriate, the child must receive that dose within the first five days of school or risk exclusion. If the next dose is not the final dose of the series, the child must also provide a medical plan (red and white card) within the first five days of school for obtaining the required immunizations or risk exclusion.
- If a child does not have all the doses listed above, needs additional doses, and the next dose is not medically appropriate, the child must provide a medical plan (red and white card) within the first five days of school for obtaining the required immunizations or risk exclusion.
- The medical plan must be followed or risk exclusion.

FOR ATTENDANCE IN 7TH GRADE:

- 1 dose of tetanus, diphtheria, acellular pertussis (Tdap) on the first day of 7th grade.
- 1 dose of meningococcal conjugate vaccine (MCV) on the first day of 7th grade.

ON THE FIRST DAY OF 7TH GRADE, unless the child has a medical or religious/philosophical exemption, a child must have had the above vaccines or risk exclusion.

FOR ATTENDANCE IN 12TH GRADE:

- 1 dose of MCV on the first day of 12th grade. If one dose was given at 16 years of age or older, that shall count as the twelfth grade dose.

ON THE FIRST DAY OF 12TH GRADE, unless the child has a medical or religious/philosophical exemption, a child must have had the above vaccines or risk exclusion.

The vaccines required for entrance, 7th grade and 12th grade continue to be required in each succeeding school year.

These requirements allow for the following exemptions: medical reason, religious belief, or philosophical/strong moral or ethical conviction. Even if your child is exempt from immunizations, he or she may be excluded from school during an outbreak of vaccine preventable disease.

Pennsylvania's school immunization requirements can be found in 28 Pa.CODE CH.23 (School Immunization). Contact your healthcare provider or call 1-877-PA-HEALTH for more information.



pennsylvania
DEPARTMENT OF HEALTH

CRAWFORD CENTRAL SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: HOME EDUCATION
PROGRAMS

ADOPTED: September 23, 2013

REVISED: November 23, 2015

137. HOME EDUCATION PROGRAMS	
<p>1. Authority SC 1327, 1327.1 Title 22 Sec. 11.31a</p>	<p>Home education programs for students of compulsory school age residing in the district shall be conducted in accordance with state law and regulations.</p>
<p>2. Definitions SC 1327.1</p>	<p>Appropriate education - a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program.</p> <p>Hearing examiner - shall not be an officer, employee or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.</p> <p>Home education program - a program conducted in compliance with law by the parent/guardian or person having legal custody of a child. A home education program shall not be considered a nonpublic school under the provisions of law.</p> <p>Supervisor - the parent/guardian or person having legal custody of a child who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.</p>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent or designee shall develop and distribute administrative regulations for registering and monitoring home education programs.</p>
<p>4. Guidelines SC 1327.1</p>	<p><u>Notarized Affidavit</u></p> <p>Prior to the commencement of the home education program, and annually thereafter on August 1, the parent/guardian or other person having legal custody of the child or children shall file a notarized affidavit with the Superintendent setting forth the information required by law.</p>

SC 1327.1	<p><u>Instructional Program</u></p> <p>The instructional program for home education students shall include such courses as required by law.</p>
SC 1327.1	<p><u>Loan of Instructional Materials</u></p> <p>At the request of the supervisor, the district shall lend to the home education program copies of the school's planned courses, textbooks and curriculum materials appropriate to the student's age and grade level.</p>
SC 1327.1	<p><u>Student Portfolio and Evaluations</u></p> <p>For each student participating in a home education program, the supervisor shall:</p> <ol style="list-style-type: none">1. Maintain a portfolio of records and materials.2. Provide an annual written evaluation of the student's educational progress. <p><u>Evaluation Requirements</u></p> <ol style="list-style-type: none">1. A teacher or administrator who evaluates a portfolio at the elementary level (kindergarten through grade six) shall have at least two years of experience in grading any of the following subjects: English, to include spelling, reading and writing; arithmetic; science; geography; history of the United States and Pennsylvania; and civics.2. A teacher or administrator who evaluates a portfolio at the secondary level (grades seven through twelve) shall have at least two years of experience in grading any of the following subjects: English, to include language, literature, speech, reading and composition; science, to include biology, chemistry and physics; geography; social studies, to include economics, civics, world history, history of the United States and Pennsylvania; foreign language; and mathematics, to include general mathematics, algebra, trigonometry, calculus and geometry. <p>Program Requirements</p> <p><u>A child who is enrolled in a Home Education program and whose education is therefore under the direct supervision of his/her parent, guardian or other person having legal custody shall be deemed to have met the requirements if the program provides a minimum of one hundred and eighty (180) days of instruction or nine hundred (900) hours of instruction per year at the elementary level, or nine hundred ninety (990) hours of instruction per year at the secondary level.</u></p>

	<ol style="list-style-type: none"> 1. At the <u>elementary level</u>, the following courses shall be taught: English, to include spelling, reading and writing; arithmetic; science; geography; history of the United States and Pennsylvania; civics, safety education, including regular and continuous instruction in the dangers and prevention of fires; health and physiology; physical education; music; and art. 2. At the <u>secondary level</u>, the following courses shall be taught: English, to include language, literature, speech and composition; science; geography; social studies, to include civics, world history, history of the United States and Pennsylvania; mathematics, to include general mathematics, algebra and geometry; art; music; physical education; health; and safety education, including regular and continuous instruction in the dangers and prevention of fires. Other courses may be included at the discretion of the supervisor.
<p>SC 1327.1</p>	<p><u>Graduation Requirements</u></p> <p>The following minimum courses in grades 9 through 12 are established as a requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; and two (2) years of arts and humanities.</p>
<p>SC 1327.1</p>	<p><u>Diplomas</u></p> <p>Students who complete all of the graduation requirements of the home education program shall receive a high school diploma issued by the supervisor or an approved diploma-granting organization.</p>
<p>SC 1327</p>	<p><u>Students With Disabilities</u></p> <p>A home education program meets compulsory attendance requirements for a student with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid Pennsylvania certificate to teach special education, a licensed clinical psychologist or a certified school psychologist. Written notice of such approval must be submitted with the required affidavit.</p>
<p>SC 1327</p>	<p>The supervisor may request that the district or the intermediate unit of residence provide services that address the specific needs of a student with a disability.</p>
<p>SC 1327</p>	<p>When the provision of services is agreed to by both the supervisor and the district or intermediate unit, all services shall be provided in district schools or in a private school licensed to provide such programs and services.</p>

	<p><u>Appropriate Education/Compliance Determination</u></p>
<p>SC 1327.1</p>	<p>A home education evaluator shall certify that an appropriate education is occurring in the home education program. The supervisor shall submit the certification to the Superintendent by June 30th of each year. If the supervisor fails to submit the certification by June 30th, then the Superintendent shall send a letter by certified mail, return receipt requested to the supervisor notifying the supervisor that s/he has ten (10) days upon receipt of the certified letter to submit the certification.</p>
<p>SC 1327.1</p>	<p>If the Superintendent has a reasonable belief at any time during the school year that an appropriate education may not be occurring in the home education program, s/he may submit a letter by certified mail, return receipt requested, to the supervisor requiring an evaluation be conducted and that an evaluator's certification stating that an appropriate education is occurring be submitted to the district by the supervisor within thirty (30) days upon receipt of the certified letter. The letter shall include the basis for the Superintendent's reasonable belief.</p>
<p>SC 1327.1</p>	<p>If the Superintendent has a reasonable belief that the home education program is out of compliance with the provisions of Section 1327.1 of the Public School Code, as amended, then s/he shall submit a letter by certified mail, return receipt requested, to the supervisor requiring a certification be submitted within thirty (30) days upon receipt of the certified letter indicating the program is in compliance. The letter shall include the basis for the Superintendent's reasonable belief.</p>
<p>SC 1327.1</p>	<p>If the supervisor fails to submit a certification as required in the preceding three (3) paragraphs, the Board shall provide a hearing by a qualified and impartial hearing examiner within thirty (30) days.</p>
	<p><u>Hearings</u></p>
<p>SC 1327.1</p>	<p>If the hearing examiner finds that an appropriate education is not taking place in the home education program, the home education program will be determined out of compliance; and the student will be enrolled promptly in a district school, a nonpublic school or a licensed private academic school.</p>
	<p><u>Appeal</u></p>
<p>SC 1327.1</p>	<p>The supervisor or Superintendent may appeal the decision of the hearing examiner w</p>

	<p>the Secretary of Education, Commonwealth Court or Court of Common Pleas. The home education program may continue during the appeals process.</p> <p><u>Transfers</u></p>
SC 1327.1	<p>If a home education program is relocating to another Pennsylvania school district, the supervisor must request from the Superintendent a letter of transfer for the home education program. The request must be made by registered mail thirty (30) days prior to relocation.</p>
SC 1327.1	<p>The Superintendent shall issue the letter of transfer within thirty (30) days after receipt of the supervisor's registered mail request.</p>
SC 1327.1	<p>The supervisor shall file the letter of transfer with the Superintendent of the new district of residence.</p>
SC 1327.1	<p>If a home education program is out of compliance, the Superintendent shall inform the home education supervisor and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.</p>
SC 1327.1	<p>If a home education program is in hearing procedures, the Superintendent shall inform the home education supervisor, hearing examiner and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.</p>
SC 1327.1	<p>If the Superintendent is informed of pending proceedings related to a home education program relocating to the district, s/he shall continue the home education program until the appeal process is finalized.</p>
	<p>References:</p> <p>School Code – 24 P.S. Sec. 111, 1327, 1327.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 11.31a, 11.33</p> <p>Board Policy – 203, 209</p>